

INTERNAL REGULATION OF THE GRONINGEN STUDENT WINDSURFING ASSOCIATION “SurfAce”

PURPOSE

Article 1.

The purpose of the association is the promotion and exercise of surfing in general.

DURATION

Article 2a.

The association was founded for an indefinite time. The association year runs from the first of September to the thirty-first of August.

Article 2b.

The administrative year runs from 1 November through 30 October. In the period running from the end of the association year through the board transfer, the new board proposed at the bi-annual GMM will be onboarded. Upon their appointment as the board, they take over all responsibilities from the old board during the onboarding period. The transfer GMM will occur on the 3rd Tuesday of October.

MEMBERS

Article 3.

Members are natural persons who have been admitted by the board and are registered as students at RuG or HG or who are registered as students of a certain course, school, or faculty of RuG and/or HG.

Article 4.

The membership is valid as from the date of accession until the end of the association year and successively for the duration of an association year each time.

Article 5.

A member has the right to participate in all activities of the association.

Article 6.

Every member is obliged to be in the possession of a valid annual ACLO pass.

Article 6a.

For the first ACLO control, the number of this pass must be transmitted to the secretary before 1 November. If the pass number is transmitted after this date, a fine of €20.00 is imposed. If the pass number has still not been transmitted to the secretary before 15 November, this fine is increased to €40.00. If the pass number is still not known to the secretary before 30 November, the relevant member is deregistered.

Article 6b.

For the second ACLO control, the number of this pass must be transmitted to the secretary before 17 April. If the pass number is transmitted after this date, a fine of €20.00 is imposed. If the pass number has still not be transmitted to the secretary before 2 May, this fine is increased to €40.00. If the pass number is still not known to the secretary before 13 May, the relevant member is deregistered.

Article 6c.

Each member must communicate all correct information to the secretary. The member bears responsibility himself for the transmission of changes to the secretary. If incorrect information leads to a fine for SurfAce, a fine of € 25 is imposed.

Article 7.

Article 7a.

Each member is obliged to participate in a chores day when asked to. There are no sanctions for not participating in a chores day.

1. An exception to article 7a are all regular freshmen members. For them, article 7b applies.

Article 7b.

Every regular freshman member must within 1 year after registration with the association participate at least once in a work campaign or chores day designated by the board.

1. If a member does not complete a work campaign within this period, a fee of €20 is collected for this from the relevant member.
2. The board designates at least 3 work moments or chores days per board year. The announcement will occur at least 2 months in advance.
3. This compensation lapses if the board does not or insufficiently observes article

7b.2.

Article 8.

Cancellation of the membership by the member must occur no later than one month before the end of the association year, in writing or by e-mail, through the secretary; if this does not occur, the membership is tacitly extended by one year. In addition, possible keys for storage must be handed in, and it must be established when surfing gear will be picked up from storage. Cancellation by e-mail is only valid if a confirmation from the secretary is received.

Article 9.

Cancellation on behalf of the association is done via the board. Cancellation on behalf of the association can occur in case a member does not comply with his obligations vis-a-vis the association and in case it cannot reasonably be demanded of the association to let the membership continue.

Article 10.

A member who over the course of the association year completes the conclusive exam of a scientific or other academic curriculum remains a regular member of the association during the association year.

CONTRIBUTION

Article 11.

Article 11.

The (regular) members and associated members are obliged to annually pay a contribution.

- a. The amount for regular membership is €95.
- b. The amount for donorship is €45.
 1. If the donorship was entered into before 18-02-2020, the original rate of €40 applies.
- c. The amount for the extraordinary donorship is the sum of the cost of an ACLO pass and the contribution for the regular membership.
- d. The amount for the introductory membership is €25.
 1. This amount is deducted from the regular membership contribution if this membership is converted.

e. The amount for the spring membership is €40.

Article 12.

Whoever has not terminated his membership one month before the start of the association year is member for the following association year and therefore owes contribution.

Article 13.

The costs of membership, use of the surf bus, and possibly use of the storage are debited automatically to the account of each member. Every member has agreed to this when signing the registration form. There are members as well who have signed a separate authorisation for this, as old versions of the registration form did not meet this requirement.

Article 14.

Every member is obliged to timely communicate changes to his/her bank account number to the treasurer. If changes to bank details are not communicated, the treasurer is authorised to impose sanctions.

BOARD

Article 15.

A board consists of at least three natural persons. It applies for all board members that they must have love for surfing. Only members can be appointed.

Article 16.

Appointments of the board members are made from one or more binding nominations. The board and the advisory council are authorised to propose a nomination. The nomination of the board is announced upon the convocation for a GMM. The binding character of a nomination can be withdrawn by a minimum of two-thirds of the votes cast during the general meeting.

Article 17.

If there are vacancies, the aim is to fill them as soon as possible. If the number of board members drops below three, vacancies are provided for within two months. The board remains competent, even if not plenary.

Article 18.

Each board member can be dismissed or suspended at all times by the general meeting. The approval is required for this of two-thirds of the votes cast at the general meeting of the advisory council.

Article 19.

Board members are appointed for a period of one year. Board members who step down can be re-elected instantly. Membership of the board also ends through the ending of the membership of the association by stepping down as a board member.

Article 20.

The board appoints a president, a secretary, and a treasurer from its midst. A board member can

fulfil more than one function.

Article 21.

During a meeting, minutes are taken by the secretary or by a member designated by the board, that are established at the next board meeting. The minutes can be requested for perusal from the secretary.

Article 22.

The board is obliged to keep track of the financial situation of the association so that its rights and obligations are recognised at all times.

Article 23.

The board issues its annual report within six months after the end of the association year at a general meeting and after presenting a balance sheet and the state of assets and expenditure renders itself accountable for the governance conducted over the past financial year. Following approval of the annual account and the accountability report by the general meeting, discharge can be granted to the board.

Article 24.

The board must be represented from 10.00 PM at every social occasion. If no board member is present after an academic quarter of an hour, a sanction applies for this consisting of offering 2 pitchers to the association. No exceptions are made, not even for arriving late due to surfing.

Article 25.

Supervision over the board is exercised by an advisory council.

Article 26.

The advisory council meets at least twice a year and otherwise as frequently as the president or a different member of the advisory council desires. The advisory council can convene the board to attend its meeting.

FINANCES

Article 27.

- a. Amounts owed to SurfAce are debited at the end of each month.
- b. Successively, the amounts owed by SurfAce are paid out to the members.
- c. Members must have a sufficient balance at the end of the month when they owe sums to SurfAce. The members will be provided with a summary of these sums owed around the 25th of the month via e-mail.
- d. Reverse payments without consulting the treasurer are fined with **€10**.

GENERAL MEETING OF MEMBERS

Article 28.

At least twice a year, a general meeting is held. Annually, no later than six months after the end of the association year, an annual meeting will be held.

Article 29.

The agenda of the annual meeting includes, e.g.:

- a. Establishment of the minutes of the previous GMM.
- b. Annual report of the secretary.
- c. Annual report of the treasurer.
- d. Report of the audit committee.
- e. Establishment of the budget.
- f. Establishment of the contributions.
- g. The granting of discharge to the board for the policies pursued over the past administrative year.
- h. Election of the board members.
- i. Election of members of the audit committee.

j. Question and answer session.

Article 30.

The general meeting of members is convened by the board, with due regard for a term of at least fourteen days. The convocation of the general meeting of members occurs by way of the sending of a written notification to all members by mail or by e-mail.

Article 31.

The assessment that a decision has been taken by the general meeting is decisive. The same applies for the substance of that assessment. If after pronouncing an assessment the correctness thereof is contested, a new vote occurs.

Article 32.

All decisions during the general meeting of members are taken by an absolute majority of the votes. This applies if more than half of the votes has declared itself in favour of a proposal.

Article 33.

All votes occur verbally, unless the chairman deems a written ballot desirable. If it regards the election of persons, a ballot must occur in writing.

Article 34.

The general meeting of members is chaired by the president of the board or his deputy. If both are absent, another board member acts as chairman. If the chair is not provided for in this manner either, the meeting will provide for it itself.

Article 35.

The secretary takes the minutes of each general meeting of members. The minutes are brought to the knowledge of the members and must be established by the next general meeting of members and as proof thereof be signed by the president and the secretary.

Article 36.

The general meeting annually chooses an audit committee, consisting of two members. One member is nominated by the members and one member is nominated by the advisory council.

The audit committee audits the accounts and accountability report of the board and presents the report of its findings to the general meeting.

STORAGE

Article 37.

Use of the storage facilities is subject to the following conditions:

- a. Everyone has his own box. Material must therefore always be in your own box. A list is appended at the storage facility stating who has which box.
- b. Surfing bags and accessories must be kept on the shelves intended for the purpose or in your own box.
- c. The stored material must be marked with the name of the owner.
- d. Theft from the storage facility or damage that occurs at the storage facility cannot be claimed from SurfAce. If damage is incurred, it must be reported to the board.
- e. If members do not observe the storage regulation, the board will take appropriate measures.
- f. During wrapping up and setting up at the storage facility, the neighbours must be taken into account. They may not experience noise nuisance or other disturbance from members of SurfAce.
- g. Keys of the storage facility must when leaving the storage always be placed back in the key safe on the fence.
- h. Use of the storage facility is at your own risk.

ASSOCIATION RESOURCES

Article 38.

With regard to the use of association resources (surfing material), the following rules apply:

- a. The resources of the association may be used for free by all members.

Exception:

In case a member makes use structurally of the surfing material of SurfAce during a surfing trip, an amount of € **20** is charged for this.

- b. During beginners' days, the members who join on the beginners' day take precedence for the use of the association resources.
- c. To use the resources of the association, a **deductible of €300** applies.
- d. The board is authorised at all times to deny a SurfAce member the use of SurfAce material.

Article 39.

With regard to the use of the film material of the association, the following rules apply:

- a. The camera, the tripod, and other film material can in consultation with FotoCie or the board be taken along on surfing trips by every member, so long as the user contract has been signed.
- b. The film material will be kept by the board, FotoCie or in the safe in storage.
- c. In case of multiple trips, the camera will be taken on a single trip. In case no consensus is reached, it will be taken on the biggest trip.

FINAL PROVISIONS

Article 40.

Upon accession as a member, one is entitled to a copy of the articles of association and regulations.

Payment may be required from members.

Article 41.

Each member is expected to be familiar with the articles of association and regulations.

Article 42.

The board has the authority to deviate from the regulations by decision of a general meeting with the consent of the general meeting.